GUIDELINES FOR COMPLETING SCHOLARSHIP APPLICATIONS

Submit the following information with the completed applications forms:

1. A one page essay answering the following questions:
    - What is your post-secondary goal?
    - What successful characteristics and strengths do you have that will help you reach your post-secondary goals?
    - Why you are requesting the TAVAC scholarship?
2. Three letters of recommendation:
    - One letter from the nominating TAVAC member
    - One letter from the Current Employer or Supervisor
    - One letter from school, community resource, or work colleague
3. Personal History Form
4. Current Transcript and any other pertinent information or documentation.
5. Enclose A headshot photo. Submission of a photo implies consent to publish the said photo.

ADDITIONAL INFORMATION

APPLICATIONS WILL NOT BE ACCEPTED UNLESS COMPLETE

Applications must be received by the last Friday in March using the revised December 2017 forms.

Regional Representatives must submit complete current revised applications for scholarships to the TAVAC State Board of Directors during the spring Board meeting.

Scholarship selection will be based on the following criteria: all required documents, neatness and presentation of applications, stated goals, financial need and the three letters of recommendations. The scholarship rubric can be downloaded from the TAVAC website.

The number and the amount of scholarships granted will be determined on a year-to-year basis. Upon recommendation of the Scholarship Committee, the TAVAC Executive Board will decide the final recipients of the scholarships. Scholarships will be granted for one school year.

The scholarship sponsor must be a current member of TAVAC.

If circumstances occur which prevent the candidate from enrolling or continuing his/her education/training within the first year following graduation from high school, refunds will be made to TAVAC. The student has the option of resubmitting the applications through his/her TAVAC representative when schooling is continued.

Send current completed application forms to your Regional Representative on or before the deadline.

Previous scholarship winners who wish to continue their scholarship must reapply using the current revised **Scholarship Re-application** form.

Scholarship and Re-Application forms are available on the TAVAC website: www.tavac.org

Should you have any questions, please contact me at: Debbie Harris harrisd@pearlandisd.org